

PERFORMERS HOSPITALITY AREA LEADER JOB DESCRIPTION

Performers Hospitality area is responsible for (1) the performer camping area; and (2) provides hospitality to performers. Duties include, but are not limited, to the following:

PRE-FESTIVAL:

1. Contact and schedule volunteers.
2. Prepare blockade from road to limit vehicles driving into Performers Hospitality Area.
3. Prep and clean the Post Office.

FESTIVAL:

1. Assist with placement of campers in Performers Campground.
2. Assist performers that are not camping by providing Additional information and/or directions to WMO provided lodging.
3. Deliver performer packets containing badges, parking passes, food coupons, etc.
4. Transport performers and their instruments to and from Performers Hospitality area to various stages.
6. Provide an area for performers, known as “the Café,” where performers can relax, play music, etc. during the festival. The Café will provide coffee, tea and water for performers.

POST-FESTIVAL:

1. Clean Post Office, Café and camping areas and return Supplies not used to the Info Building.
2. Return keys for Post Office to Business Manager