

WHEATLAND MUSIC ORGANIZATION
BOARD OF DIRECTOR'S MEETING
February 12, 2013

BOARD MEMBERS PRESENT:

<input checked="" type="checkbox"/> Jeff Baker	<input checked="" type="checkbox"/> Roger Little
<input checked="" type="checkbox"/> Tom Ball	<input checked="" type="checkbox"/> Marco Menezes
<input checked="" type="checkbox"/> Mike Bunting	<input checked="" type="checkbox"/> Greg Neumann
<input checked="" type="checkbox"/> Kim Croy	<input type="checkbox"/> Barb Oakley
<input checked="" type="checkbox"/> Greg Hoff	<input type="checkbox"/> Maria Reiser
<input checked="" type="checkbox"/> Carrie Harris	<input checked="" type="checkbox"/> Paul Sachs
<input checked="" type="checkbox"/> Marilyn Hummel	<input checked="" type="checkbox"/> Sarah Tomasik

EMPLOYEES PRESENT:

<input checked="" type="checkbox"/> Lola Tyler	<input type="checkbox"/> Rebecca Ouvry	<input type="checkbox"/>
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The meeting was called to order at 7:07 PM. Proposal Tom, second Sarah, to approve the minutes from the January 2013 meeting, without addition or correction. Motion carried unanimously. Correspondence was circulated for review, and included email about people having difficulty finding festival camping spaces. There was no public comment, but Chuck brought cupcakes. Thanks!!

BUSINESS MANAGER'S REPORT

1. 400+ newsletters were returned undeliverable.
2. On line middle ground sign up beginning through an on line site. Rebecca is working on this project with Carrie. Proposal Carrie, second Jeff, to authorize the \$400 hosting fee for this service. Motion carried unanimously.
3. \$2000 AED grant received. Device to be purchased, with carrying case, if available within that budget amount. We will seek training in using the AED for those interested.
4. Web page update: \$1500 grant received. Development is in process. It will be a total upgrade. Look over the current site and see if any information needs changing.

ADMINISTRATIVE COMMITTEE

1. Roger had a thought, but didn't want to lose it, but apparently he did lose it, because I don't have any notes about the subject matter. OR....perhaps I lost it.
2. Proposal Mike, second Tom, to pay the listed bills of \$1474.59. Motion carried unanimously
3. We received an inquiry about usage of the site the weekend after the festival. The Board consensus was not to pursue this project.
4. Labor Day entry proposal: Following review, proposal Marilyn, second Roger, to accept the proposal, as amended. Motion carried unanimously.
5. WCMU proposal: Destination Michigan is a 30 minute broadcast of places to go/see/do in Michigan. Consensus to participate in this project. It is a good opportunity to present a positive message.
6. Credit card processing is being changed to Merchant Solution at a significant cost and time savings.
7. The festival bus contract is being reviewed, eliminating a Sunday route due to lack of usage, which saves \$600.00.
8. Arts and Crafts: After consideration, Barb McGuire declined this role. Marilyn will contact Tina Zinn, who had also applied for the position. General discussion favors separating out the raffle ticket sales into the information booth, for processing and improved security. Details to follow.
9. Budget items: we recommend delaying stage and cabin refinishing in favor of re-siding the GW building. This remains within the budgeted amount. Jim will coordinate this project.

10. Land Management budget submitted late. Consensus to continue with the already allotted amount, and make decisions within that budget. If extenuating circumstances arise (as in freak storms) requests for additional funding can be made. Last years' storm damage isn't totally cleared away yet.
11. Bid policy was reviewed. Currently policy requires seeking 3 bids for any project over \$500. This policy will be revised for a higher limit, as well as allowing approval of extended contracts for "most favored status" vendors. The ABO tent contract was approved for three years, with no additional cost increase.

OLD BUSINESS

1. Acoustic Venue: Proposal Greg H., second Jeff, to accept the \$12,500 contract as presented for Phase II construction drawings. This approves planning and drawings, but not actual construction. \$18,000 has already been approved for this phase, so we are under budget. Motion approved unanimously.
2. Friday camping issue: Discussion included multiple suggestions to organize and allocate space. A safety committee meeting is to be held 4/6/13 at noon, to further define guidelines.

NEW BUSINESS

1. Main stage sound towers: will eliminate the large platforms by the stage and in the crowd. They will be here in June and will be stored on site.
2. Greg N. and Jeff met with the Sheriff today to coordinate planning for Friday AM traffic, to avoid the confusion that was experienced last year. We will be able to post directions prior to festival, and will include information with mailings.
3. Chippewa Hills Orchestral Society proposal that WMO fund a teaching position was discussed. Consensus is that this is not a project that we can undertake at this time. We will encourage them to participate in the festival as a food booth to earn \$\$\$. Discussion continued, leading to proposal Marilyn, second Greg N. to table further discussion until the March meeting. Motion carried unanimously.

Proposal Greg N., second Tom, to adjourn the meeting at 8:55 PM. Motion carried unanimously.

Respectfully submitted,

Marilyn Hummel
Secretary